VEHICLE MANAGEMENT
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Vehicle Transfers

Vehicle Call-Off

Arrival at Destination (AAD) Declaration
VEHICLE TRANSFERS
Request a Vehicle Transfer

The Vehicle Transfer System (VTS) is used to transfer vehicles from one Retailer to another.

For all brands, where vehicles are onsite at the Retailer, the transfer request will need to be approved by the Holding Retailer.

For PEUGEOT, Citroën and DS, where vehicles are unsold and outside of the UK, the request will also need to be approved by the Holding Retailer.

Follow the steps below to request a vehicle that is showing in the Vehicle Transfer System (VTS):

1. Start by selecting "Vehicle Transfer System (VTS)“ from the main navigation menu on the CRONOS homepage.
Then click on “Consult/Request in the VTS” from the Vehicle Transfer System (VTS) drop-down menu.

There are two possible methods to search within the VTS:
1. Search for vehicles (VINS) / Retailer orders (CARS).
2. Search by Title (LCDV) in the same way as when creating a Retailer order (CAR).

Scenario One
To search for vehicles (VINS) / Retailer orders (CARS) click on the “List” hyperlink.
Enter the VINs or CARs of the vehicles you wish to request from the VTS. Then click “Validate”.

NB. Even though the below field only displays one VIN, it has taken into account both of the VINs that were entered. Click “Search” and both VINs will be displayed.
You will then see the search results appear below. To select the vehicles, tick the check box to the left of each vehicle. Then Click “Request the transfer.”

Scenario 2
To search by Title (LCDV), click on the magnifying glass to enter the specification of the vehicle you wish to request from the VTS.
Complete the relevant drop down fields for the vehicle you are searching for. Click “Validate”.

To show all available results, click on “Search”.

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**Vehicle Management – Vehicle Transfers**

8. Complete the relevant drop down fields for the vehicle you are searching for. Click “Validate”.

9. To show all available results, click on “Search”.

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The first list that appears will show “Shipped vehicles”. These are vehicles that have been invoiced to the Holding Retailer.

To request a “Shipped Vehicle”, tick the checkbox next to the Retailer order (CAR) number.

N.B: The announced date is not an estimated delivery date.
Once you have selected the vehicles you require, scroll down to the bottom of the page and click on “Request the transfer”.

You can now add comments for the Holding Retailer to see while they are reviewing your request. Click “Validate”.

N.B: The “Allowance period” is the number of days the Holding Retailer has to validate the transfer request.
A request confirmation will appear in a green banner. The created transfer request will also now appear in the “Transfer Request Sent” menu on the left-hand side of the screen. You can click on this to view the status of your requests.

The status of your request will be shown here. There are 3 main scenarios that will occur:

1. The request will be accepted and the VIN will show in your stock.
2. The request will be declined. Here, return to the VTS to search for another vehicle or create a CAR.
3. The request will expire. Contact the Holding Retailer to understand if the vehicle is still available.
Validating a Vehicle Transfer Request

1. All vehicle transfer requests will be visible from the CRONOS home page. Click on “View” “Transfer requests received”.

2. To validate the transfer request (accept or refuse), click on "In progress" found in the “Status” column.
You can then choose to Accept or Refuse the request. Click “Accept the Request” or “Refuse the request”.

A confirmation message will then be displayed on screen as shown below.

NB. If the requesting Retailer has insufficient credit, the transfer request will not be processed.

For Peugeot, Citroën and DS: The credit line check will be completed based on the funding available in CRONOS. If it is OK, the VIN will be transferred.

Vauxhall: The credit line check will be performed via an hourly batch check with the bank. If it is OK, the VIN will be transferred.
Automatic Vehicle Transfer

Certain vehicles will be available for Automatic Vehicle Transfer which is where the vehicle can transfer without the authorisation of the Holding Retailer.

Vauxhall: This will apply to orders allocated to Retailers, unsold with an RDC (formerly VSC for Vauxhall) destination code.

Peugeot, Citroën and DS: VINs in the UK unsold and without call-off.

Select “Consult/ Request in the VTS” from the drop down menu. Then enter the specification of the vehicle you require in the “Title section” as shown previously in this guide. Click “Search”.
Where the vehicle is available for an automatic transfer, an icon will appear beneath the tick box of the Retailer Order as shown below.

Tick the box of the vehicle/s you would like to request.
Then scroll down to the bottom of the page and click “Request the transfer”.

The vehicle that you have selected is now displayed. Scroll down to the bottom of the page and click “Validate”.
The vehicle transfer has been approved automatically and the vehicle will show in your stock list.

NB. If the requesting Retailer has insufficient credit, the transfer request will not be processed.

For Peugeot, Citroën and DS: The credit line check will be completed based on the funding available in CRONOS. If it is OK, the VIN will be transferred.

Vauxhall: The credit line check will be performed via an hourly batch check with the bank. If it is OK, the VIN will be transferred.
VEHICLE CALL-OFF
The call off process is the request for a vehicle to be delivered to your Retailer site.

Please note there are two different processes to follow here depending on which brand of vehicle you are working with.

We will cover both processes in this guide.

PCD: Vehicle Call-Off

From the main left hand navigation menu select the “Network activity” drop down menu. Select “Retailer Call-Off Request”.

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VEHICLE MANAGEMENT – VEHICLE CALL OFF

PCD: Vehicle Call-Off

From the main left hand navigation menu select the “Network activity” drop down menu. Select “Retailer Call-Off Request”.

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To search by Retailer order numbers (CARs), select “CAR” and to search for a list of VINs select “Vehicle”. Then Click “List” next to the “Retailer Order Number/VIN” Field.

Enter the CAR(s) or VIN(s) into the pop-up box that appears. Click “Validate”.
4 Click “Search”.

5 Click “Request the call-off”.

6 The “OK” confirmation status appears when the Call Off has been accepted in CRONOS.
Vauxhall: Vehicle Call Off

To search by Retailer order numbers (CARs), select “CAR” and to search for a list of VINs select “Vehicle”. Then Click “List” next to the “Retailer Order Number/VIN” Field.
Then select the “Retailer Order Search” menu from the drop-down.

Complete the required fields to search for the vehicle you are looking to call off. Click “Search”.
Select the vehicle you wish to call off by clicking on the Retailer order number (CAR).

This will bring you to the Retailer order details page. Scroll down to the bottom of the screen.
Click on the “More Actions” button and then select “To modify”.

Click on the “Delivery Address” drop-down menu and select the address that you would like the vehicle delivering to.
Click on “Validate”. You will see the “Order Modified” notification and notice the delivery address has been updated.
ARRIVAL AT DESTINATION (AAD) DECLARATION
For PEUGEOT, Citroen and DS: The Arrival at Destination (AAD) in some cases does not get processed automatically by GEFCO. Where the AAD is not declared automatically, the declaration will need to be done manually through CRONOS by the Retailer. This step must be done to ensure the vehicle can progress to the next logistical status.

For Vauxhall: In most cases, the AAD Declaration will happen automatically, however this feature is available where it hasn’t been declared automatically.

Take a look at the steps below on how to complete the Arrival at Destination (AAD) Declaration:

ARRIVAL AT DESTINATION (AAD) DECLARATION

1

From the CRONOS home page navigate to the “Network activity” drop down from the left hand navigation menu.
Then select “Arrival at Destination (AAD) Declaration” from the “Network Activity” drop down menu.

Click on the “list” hyperlink next to the “Vehicle Number” box.
Enter the VIN(s) you require to complete the Arrival at Destination Declaration. Click “Validate”.

Input the “Arrival date”. N.B: You will not be able to enter an arrival date that is in the future.
Click “+Add”.

You will then see a summary of the vehicles you have selected. Click on “Declare the vehicles arrival” to confirm.
To confirm the declaration, use the quick search function and search the vehicle VIN.

Then select the “Vehicle Tab” where you will see the logistics status has been updated.